

# Mayo Bulls Ice and Inline Hockey Club



## MAYO BULLS ICE AND INLINE HOCKEY CLUB CONSTITUTION

### 1. NAME

The name of the Club shall be called Mayo Bulls Ice and Inline Hockey Club. The team name shall be decided on and appointed by the Executive Committee.

### 2. BASE

The Club shall be based at PJ Cunningham, Skehogues, Burren, Castlebar, Co. Mayo, F23 Y171.

### 3. AFFILIATION

The club shall affiliate itself to 'Inline Hockey Ireland' and the 'Irish Ice Hockey Association' and to any other external organisation with similar objectives in full or part.

### 4. LEGAL LIABILITY

- (i) The Association shall take all necessary steps to reduce and prevent exposure to liability of its members and officers.
- (ii) The Executive Committee shall be responsible for adopting such measures that are required to safeguard, protect and indemnify the Association and its members.

### 5. OBJECTIVES

The objectives of the Club shall be:-

- (i) To organise, develop and promote senior and junior recreational inline/ice hockey consistent with the aims and objectives of both 'Inline Hockey Ireland (IHI)' and 'Irish Ice Hockey Association (IIHA)'.
- (ii) To develop both inline and ice hockey players for the benefit of the inline/ice hockey club.
- (iii) The Club shall as far as possible provide a safe, accessible and affordable playing environment.
- (iv) To raise and provide financial support directly or indirectly for the benefit of senior and junior inline/ice hockey and the club in particular.
- (v) The Club shall adhere to and implement all Policies and Procedures established and amended by the Irish Sports Council.
- (vi) The Association shall be non-sectarian and non-political.
- (vii) The Club shall develop in an equal manner a programme of play irrespective of age, gender, sex, religion and ethnic origin.
- (viii) The Club is committed to the provision of Quality Leadership. The Club shall endeavour to provide its members with suitably qualified, educated and experienced Coaches and Sports Officials. The Club shall adopt a permanent educational programme for all Sports Officials.
- (ix) The primary objective of the Club Youth Programme is the establishment, maintenance and provision of an enjoyable and safe environment in which children can be introduced to the sport of Inline/Ice Hockey.
- (x) This sports club/organisation is fully committed to safeguarding the well being of its members. Every individual in the club/organisation should, at all times, show respect and understanding for their rights, safety and welfare, and conduct themselves in a way that reflects the principles of the club/organisation and the guidelines contained in the Code of Ethics and Good Practice for Children's Sport.

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## 6. PLAYING MEMBERSHIP

Membership will be open to Persons who qualify by age to participate in recreational inline/ice hockey organised by the IHI or IIHA. No participant or volunteer will receive less favourable treatment or abuse on the grounds of gender, marital status, social class, colour, race, ethnic origin, creed, disability, sexual orientation, religion and or belief or will be disadvantaged by conditions or requirements that cannot be shown to be relevant to performance.

In addition:

- (i) Persons will be registered as members following the payment of the subscription fee currently in force.
- (ii) Persons will be expected to both sign and abide by the Code of Conduct, as set by the Executive Committee.

## 7. VOTING MEMBERSHIP

The voting membership of this club shall be:-

- (i) The playing membership of the club
- (ii) Officers of the club
- (iii) Registered minor officials of the club
- (iv) All members of the executive committee that do not qualify under (i), (ii) or (iii)

NOTE:

- a. Members attending trial classes i.e. beginners periods only, shall not be deemed full members and shall not be entitled to vote.
- b. No individual can have more than one vote.

## 8. TERMINATION of MEMBERSHIP

- a. Membership of the Club shall be deemed to have been terminated if the relevant subscription/fees have not been paid within the time allocated.
- b. The Executive Committee shall have the right, for good and sufficient reason, to terminate the membership of any member, provided that the individual member has had the right to be heard by the Executive Committee before the final decision is made.

## 9. SUBSCRIPTIONS/FEES

- a. All members shall pay such subscriptions/fees at the level determined by the Executive Committee from time to time.
- b. Notice of the subscription/fees and other dues shall be given to current members eligible for renewal not less than 21 days before they become due.
- c. Membership of the Club shall run from 1st September to 31st August each year.
- d. Other fees e.g. registration will be due for payment as and when relevant, as authorised by the Executive Committee.
- e. The Executive Committee may at their discretion allow subscriptions/fees to be paid by agreed instalments to assist players. Should such an allowance be made, it must be in writing in any letter/notice relevant to the event etc.
- f. The Executive Committee reserves the right to review subscriptions/fees on an ad hoc basis for members should it become necessary.
- g. The Executive Committee may allow beginners to participate in new starters classes for trial purposes by payment of a fee collected at the time of the event. Should these beginners cease to participate no further payment of dues will be required.

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## 10. EXECUTIVE COMMITTEE

- a. The policy and general management of the affairs of the Club shall be vested in an Executive Committee that shall meet normally not less than every two months. The Chairperson of the Executive Committee shall have the authority to adjust meeting dates to suit any situation that may arise as they may deem correct.
- b. The Executive Committee shall consist of duly elected officers of the Club together with co-opted members and will be responsible for the day to day management of the Club.
- c. The quorum for the Executive Committee shall be more than 50% of the number of Executive Committee members.

## 11. OFFICERS

The officers of the Club shall be elected or appointed at the Annual General Meeting. However, if any of the posts listed below are not filled at the Annual General Meeting, or become vacant during any Club year, the executive committee shall have powers to appoint members at any time during the Club Year to fill vacant posts. Such members will have the same powers as if they had been elected or appointed at the AGM. Multiple posts may be filled by a single person.

The elected officers of the Club shall be:-

- (i) Secretary
- (ii) Treasurer
- (iii) Hockey/Children Development Officer
- (iv) Social Media Officer

In addition a member of the Executive Committee shall be appointed as the Chairperson, by the Executive Committee. This will be done immediately after the elections of officers. The Chairperson will not however have the right to a casting vote. The Executive Committee shall also have the ability to co-opt members as it sees fit to assist with the running of the club. Co-opted Executive Committee members will have full voting rights and considered to be equivalent to an elected officer.

## 12. ANNUAL GENERAL MEETING

- a. The first AGM of the club shall take place no later than six months after the first sanctioned inline or ice hockey match that the club takes part in. At this meeting the accounts will be presented, and officers of the club will be elected or appointed. Further AGM's will take place in the month that the first AGM was held.
- b. Voting members shall be given at least 21 days' notice of the AGM by letter or by notice fixed in an appropriate area of the Club/Rink.
- c. The Executive Committee may change the time and date of the AGM to suit the attendance of the elected members but by no more than 30 days, either before or after the date previously published. Under such circumstances, due notice will be given to the membership either by letter or by a notice fixed in an appropriate area of the Club/Rink.
- d. The quorum of the AGM shall be 50% of the voting members. 60% of members attending the AGM must be in agreement for any changes to the Club Constitution.
- e. The purpose of the AGM shall be:-
  - (i) to Receive the Annual Report of the Executive Committee
  - (ii) to Receive the annual statement of the accounts
  - (iii) for the Election and appointment of Officers
  - (iv) to Resolve notice of motions



## 13. EXTRAORDINARY GENERAL MEETINGS

Extra-Ordinary General Meetings of the voting membership may be convened:-

- (i) By the Chairperson or Secretary, or
- (ii) Within 21 days of a request in writing to the Club secretary for an EGM, signed (with each name printed) by 20% of the voting membership of the club, giving reasons for such a meeting.

## 14. COMMITTEE MEETING PROCEDURES

### a. Voting

All issues raised at any committee meeting shall be resolved by an absolute majority of executive committee members. No person shall have more than one vote

### b. Minutes

Minute books shall be held by the Club of proceedings of Executive Committees, Annual General Meetings and other meetings of any appointed sub committees or working parties. Minutes shall be made available to the membership no later than 30 days following a meeting.

### c. Attendance

All meetings of the Club, except Executive Committee meetings and those of any sub- committees, shall be open to all members upon prior notice to the Club Secretary of the intention to attend.

### d. Nominations / Notices

- (i) Nominations for Officer posts and notices of motion for the AGM should be made to the Club Secretary in writing at least 14 days before the commencement of the meeting.
- (ii) All nominations and motions shall have a proposer and seconder. The proposed member must give notice in writing that he/she is prepared to stand for election. NOTE: Any notice of proposed changes/amendments to this Constitution must be given in writing to the Club Secretary at least 7 days prior to the meeting.

## 15. DISCIPLINE

- a. The Executive Committee reserves the right to revoke and rescind the membership of an individual, a team or a club. This action will only be taken in the event of a serious breach of the Constitutional Rules, Bye Laws or Discipline Code.
- b. The Club shall establish and maintain a Code of Discipline.
- c. The Code of Discipline shall define procedures and penalties.
- d. The Club shall establish and maintain an Anti-Doping Policy.
- e. The Club shall implement and enforce the Code of Ethics and Good Practice in Children's Sport.

## 16. FINANCE

- a. All moneys raised by or on behalf of the Club shall be applied to further the objectives of the club and for no other purpose.
- b. The Treasurer shall keep proper accounts of the finances of the Club.
- c. The Treasurer shall open accounts he/she deems necessary at a recognised Bank Building Society or other financial Institution approved by the Executive Committee in the name of the inline/ice hockey club.
- d. The Treasurer shall make all details of all accounts held on behalf of the Club available to any voting member on request at any time.
- e. All financial transactions on the Club's accounts must be signed by the Treasurer plus another member of the Executive Committee and approved and minuted by the Executive Committee at an appropriate meeting.
- f. The Club shall always remain in credit and never operate in debt.



## **17. STANDING ORDERS**

- a. The Executive committee shall be empowered to form sub committees / working groups to assist in achieving the aims of the club as denoted in this Constitution. All such sub-committees/working groups are responsible to the Executive Committee.
- b. The Executive Committee shall be empowered to add, change or modify the rules of the club. Such rules shall come into operation immediately, provided that they are not contrary to the aims and objectives of the Club whether written or implied. Any rule changes made shall be ratified by simple majority at the next AGM.

## **18. DISSOLUTION**

A resolution to dissolve the Club can only be passed at an Annual General Meeting or Extraordinary General Meeting by not less than two thirds of the members present and voting In the event of dissolution, any assets of the Club that remain after the payment of debts and liabilities shall not be paid to or distributed among the members of the Club, but shall be given or transferred to 'Inline Hockey Ireland' and 'Irish Ice Hockey Association'. A copy of the statement of Accounts, or account and statement, for the final accounting period of the Club, must be published and made available to Club members.